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## Professional Summary

Enthusiastic and artistic Visual Communications student with a specialization in Graphic Design, anticipated to graduate in Fall 2024. Seeking a fast-paced Graphic Design position to apply my passion for design, proficiency in Adobe Creative Suite, and interest in branding. Eager to contribute to meaningful projects, develop my skills, and make creative contributions in a creative environment.

## Skills

- Adobe Creative Suite
- Canva
- Content Creation
- Design Principles
- Project Management
- Communication
- Data Analysis
- Adaptability
- Creativity

## Education

**Associate of Applied Science (AAS), Visual Communication: Graphic Design Specialization** | *Expected December 2024*

Austin Community College, Austin, TX

- 4.0 GPA
- Elected President of the ACC Chapter of American Institute of Graphic Artists (AIGA) in May 2021
- Relevant Coursework: Typographic Design, Responsive Design, Design for Screens, Introduction to Graphic Design, Design Communication, Design Communication II, Digital Publishing, Vector Graphic Production, Design Concepts

## Experience

**Graphic Design Intern** | *May 2024 — Present*

Ten19 Studio, Austin, TX

*Collaborated with the design team to create compelling visual content for brand and packaging projects, contributing to successful client presentations and brand campaigns.*

- Assisted in developing and refining design concepts, ensuring alignment with client objectives and brand guidelines.
- Designed and produced high-quality graphics and animations using Adobe Creative Suite and Canva for various digital and print materials, enhancing overall project outcomes and client satisfaction.
- Managed multiple design projects simultaneously, meeting tight deadlines and maintaining high standards of quality.

**Front of House Manager/Trainer** | *September 2021 — Present*

Pluckers Wing Bar, Austin, TX

*Led a team of 35+ employees in driving seamless front-of-house restaurant operations, overseeing and implementing comprehensive training programs to ensure staff excellence and optimal customer experiences.*

- Design and produce visually appealing daily floor charts, specials, and events board for staff, leading to increased engagement and improved communication. The visually appealing materials resulted in enhanced staff attention, facilitating a more efficient and organized shift operation.
- Collaborate with executive and back-of-house leadership teams to align managerial training with overall organizational goals, ensuring a cohesive and effective management approach.
- Implement and streamline efficient operational processes, reducing wait times by 20%.

**Administrative Assistant/Social Media Manager** | *January 2021 — January 2022*

Goldfish Swim School, Remote

*Provided executive support, led social media strategy, and oversaw operations across 8 diverse locations, demonstrating creativity and valuable contributions.*

- Successfully transitioned to a remote position after relocating to Austin, showcasing adaptability and remote work effectiveness as a valued team member.
- Designed and created unique monthly newsletters for each location, resulting in a 15% increase in website traffic.
- Monitored and managed the online presence of the company's brand, actively engaging with users across various platforms to strengthen customer relationships and foster a positive brand image.